

## **Motor Trade Combined**

### Policy Summary

Motor Trade Combined provides competitive and essential cover for the motor trade industry.

This Policy Summary provides a summary of the significant benefits, features and limitations of the cover.

The full terms, conditions and exclusions are shown in the policy booklet so please take time to read the policy booklet to make sure you understand the cover it provides.

Your cover is valid for 12 months and is renewable annually.

### Registration and Regulatory Information

Insurance cover under sections 1-11 is provided by Covea Insurance plc. Registered in England and Wales No. 613259. Registered office: Norman Place, Reading, Berkshire RG1 8DA.

Covea Insurance plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Our Firm Reference Number is 202277.

The insurance cover under section 12 Essential Business Legal is issued in the United Kingdom by Cigna Insurance Services (Europe) Limited, and underwritten by Cigna Europe Insurance Company S.A.-N.V.

Cigna Insurance Services (Europe) Limited is registered in England and Wales No. 04617110. Registered office at Chancery House, St Nicholas Way, Sutton, Surrey SM1 1JB

Cigna Insurance Services (Europe) Limited is authorised and regulated by the Financial Conduct Authority. Its Firm Reference Number is 310671.

Cigna Europe Insurance Company S.A.-N.V. UK Branch, First Floor, Chancery House, St Nicholas Way, Sutton, Surrey SM1 1JB.
Registered in Belgium with limited liability (Brussels trade register no. 0474624562), Avenue de Cortenbergh 52, 1000 Brussels, Belgium. Subject to the prudential supervision of the National Bank of Belgium, Boulevard de Berlaimont 14, 1000 Brussels (Belgium) and to the supervision of the Financial Services and Markets Authority (FSMA), rue du Congrès 12-14, 1000 Brussels (Belgium), in the field of consumer protection and subject to limited regulation by the Financial Conduct Authority. Details of the extent of our regulation by the Financial Conduct Authority are available on request. Cigna Europe Insurance Company S.A.-N.V. is represented through their UK branch and is registered in England and Wales, No. FC032098 with the registered office address of Chancery House, St Nicholas Way, Sutton, Surrey SM1 1JB.

Both Cigna Europe Insurance Company S.A.-N.V. and Cigna Insurance Services (Europe) Limited are part of the Cigna group of companies.

You can check a firm's regulatory authorisation and supervision on the Financial Services Register by visiting the FCA's website www.fca.org.uk/register or by contacting the FCA on 0800 111 6768.



The table below shows the benefits of this policy and the maximum amounts we will pay in the event of a claim.

#### **Description**

### SECTION 1: MATERIAL DAMAGE (including Glass)

Your Premises and Contents (inc Stock and vehicles) can be insured against loss or damage caused by:

- Accidental Loss or Damage
- Sprinkler Leakage

In addition to the above the section includes:

- Automatic reinstatement of sum insured following a loss
- Damage to frames following breakage of glass £500 any one occurrence
- Damage to radio and television masts
- Damage to underground pipes and cables
- Depreciation of value (stolen new vehicles) up to a limit of £1,000
- Fire brigade damage to grounds £10,000 any one claim
- Fire Extinguishment expenses £5,000 any one claim
- Loss of metered water up to £10,000 any one claim
- Loss of Vehicle use up to a limit of £25,000 any one incident
- New vehicle concession own vehicles up to a limit of £5,000 any one claim
- Professional Fees
- Removal of Debris
- Replacement locks (ex-vehicles) £1,000 any one claim
- Temporary removal between the premises £50,000 any one claim
- Temporary removal (motor vehicles) £25,000 any one incident
- Theft damage to premises
- Trace and Access £10,000 any one claim
- 115% Day one reinstatement included

### SECTION 2: BUSINESS INTERRUPTION (optional)

Cover can be provided for the reduction of trading profit, loss of revenue or increased cost of working following damage to your contents and/or buildings from an insured Peril as defined in Section 1.

In addition to the above the section automatically includes losses resulting from:

- Damage at Contract Sites
- Damage at Storage Sites
- Damage at Unspecified Customers premises in the UK
- Damage at Unspecified Suppliers premises in the UK
- Failure of Public Utilities
- Notifiable Diseases, vermin, pests, defective sanitation, murder or suicide
- Prevention of Access
- Property in Transit
- National Lottery wins

For each of the above extensions, automatic cover is provided up to £25,000 any one claim. However this can be increased if requested.

Upon request the following extensions of cover can be considered:

- Loss of MOT Licence cover to replace loss of profit from MOT testing and associated repair and servicing work following suspension or withdrawal of your licence
- Outstanding Debit Balances

Description	
SECTION 3: GOODS IN TRANSIT (optional)  Cover can be provided in respect of damage to stock and/or business equipment (excluding vehicles) whilst in transit on land or water anywhere within Great Britain, Northern Ireland, the Republic of Ireland, the Channel Islands and the Isle of Man.  In addition to the above, the section includes:	<ul> <li>Additional reloading costs – £2,500 any one loss</li> <li>Additional transferral costs incurred following overturning or collisions – £2,500 any one loss</li> <li>Damage to packing materials</li> <li>Damage to personal effects of employees whilst in transit – up to £500 any one person</li> <li>Removal of Debris – £2,500 any one loss</li> </ul>
SECTION 4: LOSS OF BUSINESS MONEY AND PERSONAL ASSAULT (optional) Cover can be provided for loss of money (including vehicle excise discs) belonging to the business or for which it is responsible whilst:	<ul> <li>In transit and in your premises during business hours</li> <li>In a bank night safe e.g. in the business premises whilst closed for business (a) contained in a locked safe/strong room (b) not in a locked safe/strong room</li> <li>In the dwelling of the Insured or an authorised Employee</li> <li>In addition to the above the section includes:</li> <li>Cover for non-negotiable currency up to £250,000 any one loss</li> <li>Damage to clothing up to £500 any one person</li> <li>Theft by Employees up to £5,000 any one claim</li> <li>In respect of Personal Assault, cover will include</li> <li>Death, Loss of Limbs or Sight</li> <li>Permanent Total Disablement</li> <li>Temporary Total or Partial Disablement</li> </ul>
SECTION 5: WRONGFUL CONVERSION (optional) Cover can be provided for:	• Loss following purchase of a vehicle from a person who does not legally own it
SECTION 6: EMPLOYERS' LIABILITY (optional)  Cover can be provided for:	<ul> <li>£10M any one occurrence</li> <li>In addition to the above the section provides indemnity in respect of:</li> <li>Corporate Manslaughter Defence Costs to £500,000 any one period of insurance</li> <li>Cross Liabilities</li> <li>Indemnity to Principals</li> <li>Unsatisfied Court Judgements</li> </ul>

Description	
SECTIONS 7 & 8: PUBLIC AND PRODUCTS LIABILITY (optional)	<ul> <li>Up to £5 million any one occurrence in respect of Public Liability</li> <li>Up to £5 million per period of insurance for Products Liability</li> <li>In addition to the above the section includes:</li> <li>Corporate Manslaughter Defence Costs to £500,000 any one period of insurance</li> <li>Cross Liabilities</li> <li>Driver and Passenger Indemnity</li> <li>Employees' and Visitors' Effects</li> <li>Legal Liability incurred by the Insured under Section 13 of the Data Protection Act 1998 up to £250,000 any one period of insurance</li> <li>Legal Liability incurred by the Insured under Section 3 of the Defective Premises Act 1972</li> <li>Loading or unloading a motor vehicle</li> <li>Member to Member Liability</li> <li>Merchantable Quality − £250,000 any one period of insurance</li> <li>Motor vehicle contingency cover</li> <li>Wrongful Arrest</li> </ul>
SECTION 9: SPECIFIED ALL RISKS (optional)  Cover can be provided in respect of specified property within a range of Geographical limits.  In addition to the above the section includes:	Automatic Reinstatement of Sum Insured following loss
SECTION 10: REFRIGERATED STOCK (optional)  Cover can be provided in respect of loss or damage in respect of deterioration of frozen or refrigerated stock	
SECTION 11: ROAD RISKS (optional) Cover can be provided in respect of motor vehicles the property of the insured or in their custody or control for the purposes of motor trade. In addition to the above the section includes:	<ul> <li>Accompanied demonstration</li> <li>Comprehensive Cover</li> <li>Cover for courtesy cars loaned or hired to customers</li> <li>Emergency treatment costs</li> <li>Foreign use</li> <li>Indemnity for movement of obstructing vehicles</li> <li>Legal costs</li> <li>Lock replacement on vehicles – £50,000 per annum</li> <li>Loss of use of customers vehicles</li> <li>New vehicle replacement</li> <li>No Claims Discount up to 42.5 %</li> <li>Unauthorised use</li> <li>Windscreen cover included</li> </ul>

continued

#### **Description**

### SECTION 12: ESSENTIAL BUSINESS LEGAL (optional)

Cover can be provided for legal cost and expenses (and Employment Compensation Awards) up to £100,000 for claims reported during the period of insurance for the following events:

We provide you with a panel of solicitors and legal specialists who will represent you in any insured incident. They will ensure that you receive the best representation in any insured dispute which you may encounter. For any hearings or proceedings, and any preparatory work relating to them, where we may be liable to pay an award of compensation, we have the right to choose the representative. For any other hearings or proceedings you may choose your own representative only where there is a conflict of interest or where you have already received court papers. In all other circumstances we will choose a suitably qualified person to act on your behalf.

- Compliance and Regulation
- Employees Extra Protection
- Employment Compensation Awards
- Employment Disputes
- Motor Uninsured Loss Recovery
- Property Disputes
- Tax Protection

#### Additional benefits:

- Counselling Assistance
- Legal and Tax Advice
- Legal Document Max

## Significant and unusual exclusions or limitations of the policy

This table does not cover all of the exclusions or limitations of the policy sections. Please refer to the policy booklet for full details of all exclusions and limitations.

Description	See Policy Booklet
<ul> <li>SECTION 1: MATERIAL DAMAGE</li> <li>Acts of Terrorism (unless specifically extended)</li> <li>Damage caused by mechanical or electrical breakdown</li> <li>Damage resulting from dishonesty by the Insured or an Employee</li> <li>Damage to sanitary ware except where such breakage renders it unserviceable</li> <li>Subsidence, ground heave or landslip (unless specifically extended)</li> <li>Theft from outbuildings</li> <li>Theft not involving forcible and violent entry or exit from the premises</li> </ul>	See: Section 1: Material Damage, General Exclusions, General Conditions
<ul> <li>SECTION 2: BUSINESS INTERRUPTION (optional)</li> <li>Acts of Terrorism (unless specifically extended)</li> <li>Damage resulting from erasure or distortion of information of computer systems or other records</li> <li>Subsidence ground heave or landslip (unless specifically extended)</li> </ul>	See: Section 2: Business Interruption, General Exclusions, General Conditions
<ul> <li>SECTION 3: GOODS IN TRANSIT (optional)</li> <li>Damage attributable to depreciation, loss of market or any other indirect loss</li> <li>Damage caused by inadequate packing</li> <li>Damage caused to property carried by the Insured for "Hire or Reward"</li> <li>Damage caused by spillage, leakage, evaporation, loss of weight or shrinkage</li> <li>Damage caused by Storm or Flood in respect of property on soft or open topped or sided vehicles</li> <li>Damage following breach of the Security Condition</li> </ul>	See: Section 3: Goods in Transit, General Exclusions, General Conditions
SECTION 4: LOSS OF BUSINESS MONEY AND PERSONAL ASSAULT (optional)  • Loss from any cash dispensing machine  • Loss from gaming or amusement machines  • Losses attributable or accelerated by pregnancy or any pre-existing defect  • Losses occurring outside United Kingdom or the Republic of Ireland	See: Section 4: Loss of Business Money and Personal Assault, General Exclusions, General Conditions
<ul> <li>SECTION 5: WRONGFUL CONVERSION (optional)</li> <li>All payments for vehicles purchased or part exchanged shall be by cheque, credit card payment or credit against a new purchase</li> <li>You must be a subscriber to HPI Ltd or Experian Ltd</li> </ul>	See: Section 5: Wrongful Conversion, General Exclusions, General Conditions
<ul> <li>SECTION 6: EMPLOYERS' LIABILITY (optional)</li> <li>Damage or Injury arising from offshore Work</li> <li>Injury (other than to the driver) resulting from being in or on any of your vehicles whilst on the road</li> </ul>	See: Section 6: Employers' Liability

# Significant and unusual exclusions or limitations of the policy

Description	See Policy Booklet
<ul> <li>SECTIONS 7 &amp; 8: PUBLIC AND PRODUCTS LIABILITY (optional)</li> <li>Bona Fide Sub contractors condition</li> <li>Hazardous locations exclusion</li> <li>Injury or damage arising from design, advice, formula or specification provided for a fee</li> <li>Injury or damage caused by the use, removal, disposal, sale or storage of asbestos</li> <li>Injury or damage caused directly or indirectly from gradual pollution or contamination</li> <li>Participation or organisation of motor competitions and/or races</li> <li>The cost of making good faulty workmanship or materials</li> <li>The following exceptions apply to Products Liability only:</li> <li>Cost of or costs arising from the need for carrying out again the service, maintenance, treatment, test or examination on motor vehicles</li> <li>Damage to the part or the property worked upon</li> <li>Injury or damage caused by products knowingly supplied to the USA or Canada</li> <li>Injury or damage caused by products supplied for critical use in aircraft, marine craft, spacecraft, rockets or missiles</li> </ul>	See: Section 7: Public Liability. Section 8: Products Liabililty
<ul> <li>SECTION 9: SPECIFIED ALL RISKS (optional)</li> <li>Damage attributable to depreciation, loss of market or any other indirect loss</li> <li>Damage caused by mechanical or electrical breakdown</li> <li>Subsidence, ground heave or landslip (unless specifically extended)</li> <li>Theft not involving forcible or violent entry or exit from the premises'</li> </ul>	See: Section 9: Specified all Risks, General Exclusions, General Conditions
<ul> <li>SECTION 10: REFRIGERATED STOCK (optional)</li> <li>Damage caused by wilful neglect of the Insured or any employee</li> <li>Age of Appliance condition</li> </ul>	See: Section 10: Refrigerated Stock General Exclusions, General Conditions
<ul> <li>SECTION 11: ROAD RISKS (optional)</li> <li>Any compulsory excess or voluntary excess as chosen by you and which will be shown in the policy documentation or consult with your insurance broker</li> <li>Any loss, damage, injury or liability while the insured vehicle is in, or on, any part of an aerodrome, airport or airfield</li> <li>Any vehicle which is not, owned by you, leased to you on a lease agreement of a minimum duration of 12 months, or in your custody or control for motor trade purposes</li> <li>A vehicle that has been seized by any government or public authority which was not your property or in your custody or control for the purposes of motor trade at the time of seizure</li> <li>Breakdown</li> <li>Damage to tyres by punctures, cuts, bursts or application of brakes</li> <li>Loss or damage to the vehicle if the keys have been left in the vehicle or the windows and doors have not been closed and locked</li> <li>Terrorism other than minimum required by the Road Traffic Acts</li> <li>Use other than in accordance with the Certificate of Motor Insurance</li> <li>Vehicles driven by or in the custody or control of any person not declared on the Certificate of Motor Insurance</li> <li>Vehicle transporters capable of carrying more than two vehicles or any vehicle on such a transporter</li> </ul>	See: Section 11: Road Risks, General Exclusions, General Conditions

# Significant and unusual exclusions or limitations of the policy

Description	See Policy Booklet
SECTION 12: ESSENTIAL BUSINESS LEGAL (optional)  Any cases which do not have reasonable prospects of success  Any disputes you were aware of or should have been aware of when you applied for this cover  Claims must be reported to Cigna Insurance Services (Europe) Limited immediately after you first become aware that a claim has occurred  Any Legal Costs, Expenses, and Compensation Awards incurred prior to our written consent  Any Legal Costs, Expenses, and Compensation Awards incurred prior to our written consent  Any Employment claim where you have not consulted with our employment specialists before you dismissed an employee or made changes to their terms and conditions of employment  Any Employment claim where in the event of an action in an employment tribunal you decline to be represented by our nominated employment specialists  Any award arising from trade union activities  Any claim where the policyholder's accounts have not been audited/complied annually by one of the recognised accountancy associations  Any claims involving any 'Tax avoidance schemes'  Any claim where you have not complied with statutory timescales  An investigation by the Special Civil Investigation Office or the Special Compliance Office of HM Revenue and Customs  The first £250 of any claim relating to a formal aspect enquiry  Any claim where the policyholder is not registered with the Data Protection Commissioner	See: Section 12: Essential Business Legal General Exclusions, General Conditions

### **Customer Information**

#### How to contact us to make a claim

### Commercial Care Line 0330 024 2266

#### Claims Information

Should you be unfortunate enough to need to make a claim, Covéa Insurance Commercial Care Line will manage all aspects of the claim for you from the time it is reported.

- Dedicated telephone number 0330 024 2266
- Dedicated fax number 0330 024 2623
- By e-mail newcommercialclaims@coveainsurance.co.uk
- In writing to Covéa Insurance Commercial Care Line, Norman Place, Reading RG1 8DA

Covéa Insurance Commercial Care Line is a service operated 24 hours a day, 365 days a year by staff trained in managing commercial claims.

### They can:

- Take the details of your claim over the phone, in most cases removing the need for completion of an incident report form.
- Help outside normal opening hours with practical advice and assistance.
- Arrange replacement of good lost or stolen using the latest product information.
- Take control of the management of the claim from start to finish.

### How to cancel your policy

If you do not want to accept the policy you have the right to cancel it within 14 days from the date of purchase of your policy or the day you receive your policy documentation, whichever is later. To do this you must return the Certificate of Motor Insurance, to your broker when giving your instruction to cancel.

If cover has not yet started a full refund will be given. If cover has started we will refund the premium for the exact number of days left on the policy, less an additional charge of £25 plus the prevailing rate of Insurance Premium Tax as stated on your policy schedule. No refund will be given if a claim has been submitted or there have been any incidents likely to give rise to a claim during the current period of insurance. We will also do this if you want to cancel the policy within 14 days after the renewal date.

You may cancel the policy at any other time by returning your policy documentation, including the Certificate of Motor Insurance to your broker when providing your cancellation instruction to them.

If you cancel your policy after 14 days and a claim has been submitted or there have been any incidents likely to give rise to a claim during the current period of insurance, we will not refund any part of the premium. If you have a Loan Agreement with Covéa Insurance, all outstanding monies must be paid to us as described in your Loan Agreement.

If no claims have been submitted and there have been no incidents that are likely to give rise to a claim during the current period of insurance, we will refund the premium for the exact number of days left on the policy less an additional charge of £25 plus the prevailing rate of Insurance Premium Tax as stated on your policy schedule.

For our rights to cancel your policy please see the Our Rights to Cancel the Policy condition within the General Conditions section of the policy booklet.

### How to make a complaint – Sections 1-11

It is always our intention to provide a first class standard of service. However, we do appreciate that occasionally things go wrong. In some cases the broker who arranged your insurance will be able to resolve any concerns, particularly if your complaint relates to the way the policy was sold and you should contact them directly.

Alternatively, please contact us using the following details, quoting your Policy or claim number:

Customer Relations, Covéa Insurance,

Norman Place, Reading,

Berkshire RG1 8DA.

Telephone: 0330 221 0444

Website: www.coveainsurance.co.uk

Email: customer.relations-rdg@coveainsurance.co.uk

Full details of the Covéa Insurance Internal Complaints Procedure are detailed in Our leaflet 'Complaints Procedure' which is available on request or may be downloaded from our website at www.coveainsurance.co.uk/complaints.

You may be eligible to refer your complaint to the Financial Ombudsman Service. There are a few instances where they will not be able to assist and they will confirm if your complaint is eligible when you contact them. Their contact details are:

Financial Ombudsman Service

Exchange Tower,

Harbour Exchange Square,

London E14 9SR

www.financial-ombudsman.org.uk

email: complaint.info@financial-ombudsman.org.uk

### **Customer Information**

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### How to make a complaint - Section 12

#### Complaints Procedure

As a customer of Cigna, you have the right to expect the best possible service and support. If we have not delivered the service that you expect or you are concerned with the service provided, we would like the opportunity to put things right. You can contact us using one of the following methods:

Cigna Legal Protection
1st Floor, Chancery House, St Nicholas Way,
Sutton, Surrey SM1 1JB
Telephone: 0330 100 9513
Fax: 0330 100 9514
Email: personal.legal.claims@cignainsurance.co.uk

### Financial Services Compensation Scheme (FSCS)

Covéa Insurance is covered by the Financial Services Compensation Scheme. You may be entitled to receive compensation from the scheme if we cannot meet our obligations.

Further information is available from:

Financial Services Compensation Scheme 10th Floor Beaufort House 15 St Botolph Street London EC3A 7QU Telephone: 020 7741 4100

Email: enquiries@fscs.org.uk Website: www.fscs.org.uk

#### Covéa Insurance

Norman Place Reading RG1 8DA Telephone: 0330 221 0444 Fax: 0118 955 2211

www.coveainsurance.co.uk

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